



WEST

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EAST

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Parent Handbook

We accept children and employ staff regardless of color, creed, country of origin, abilities or orientation.



Buncombe
Partnership
for Children

<http://buncombepfc.org>

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This may seem like a lot of information but please take the time to review. Most of the questions you might have can be answered in this handbook.

Mission Statement

We encourage the acceptance of all creeds, religions, countries of origin, abilities and disabilities, ages and beliefs. MLC aims to provide safe, positive and developmentally appropriate educational experiences that reinforce a child's natural curiosity, determination, enthusiasm and sense of self in our society and world.

The Montessori method helps the child to help her or himself, to interact with a structured learning environment, which is self-correcting, and takes advantage of a child's natural sensitive periods.

We strive to help children become flexible and open to the new experiences ahead of them that we, as adults, have no knowledge of, nor place in... the future. Our philosophy embraces a respect and love of nature and the world around us, as well as a respect of self and others.

Montessori's philosophy also respects and understands a child's need for spirituality.

History

1981: Gunam Nathan founded Montessori Learning Center at All Soul's Parish in Biltmore, Asheville.

Victoria Robertson became head of the school in January. Enrollment was 24 students, ages 2 1/2 to 5 years old. There were three employees.

1986: Over the next four years, enrollment increased to 40. A Toddler Program was introduced. There were five teachers. Special needs children were admitted to the school with the help of the Mainstreaming of Area Preschoolers Program (MAPS) and the Foster Grandparents Program.

1991: MLC moved from All Soul's Parish (which became Cathedral of All Souls), and was fortunate to land at St. George's Episcopal in West Asheville, the school's present location. St. George's helped substantially to finance the improvements necessary for licensing, with Father Clem Gunn as minister. The Toddler Program was first housed in the upstairs Parish Hall, and the children played in the Memorial Garden courtyard, and a small playground (1/3 the size of the current one).

1998: In May, the Parish was renovated and the entire MLC program moved downstairs, to share one level, in its present area. The Kindergarten class moved into the old kitchen. Toddlers moved into the old dining hall. Three-year-olds moved to the old Kindergarten room.

1998: In July, the school received a grant for a new playground, designed by parent Mary Weber along with staff, parents and children of MLC. This grant of \$29,000 plus \$1000 from alumni parents paid for a new play space three times as big as the previous one, with a sand box, raised garden beds, butterfly garden, swings and play structure. Three shade trees, in addition to an existing Bradford Pear and Dogwood were planted, and an 80% shade cloth was suspended over the sandbox.

2012: Our playground received a considerable overhaul. New mulch, sand, raised garden beds and woodworking shed was added to our playground thanks to the CMR Memorial fund and parent fundraising. We were able to get a composter thanks to the fundraising of 2011-2012 students. We also received \$500 from POEMS (*Preschool Outdoor Environment Measurement Scale*.) With this we built a raised platform and tree bench. Also a wood coin succulent garden and bamboo sun barrier was added to the sandbox. In August and September, the hallway and Toddler room floors were renovated. St. George's roofing and guttering were replaced and new ground drains were installed to improve water drainage around the building.

2013: We continued work on our playground with new benches, roll-up sandbox cover and shape platforms. Thanks to the hard work by staff, the Wayman family, and other generous volunteers we now have an outdoor garden classroom, which is a beautiful work in progress.

2016: After 42 years of teaching young children, Ms. Victoria decided to step out of the directing and teaching position. She passed the directorial reins over to Caitlin Thomas, who had been an active Deputy Director for 3 years prior as well as teaching at MLC since 2009. Victoria assures us she will not be a stranger and holds a position on the school's Board of Directors.

Program Description

MLC is not a daycare center, but rather a Montessori Preschool where we aim to create a program inclusive of diverse socio-economic backgrounds, religions, and ethnic origins, and with inclusion of special needs whenever possible. Our goal is to create a prepared environment in which children's individual needs and interests guide their experiential learning.

WEST

MLC serves children 18 months to Kindergarten.

- The Toddler Program has 12 children ages 18 months - 2.5 years old, with 3 Montessori guides
- The Primary Program has a maximum of 30 children each day
 - ☐ 1 classrooms with 5 children ages 2.5 - 4.5 years old, each with a Montessori Guide
 - ☐ 3 classrooms with 9-10 children ages 3 - 6 years old, each with a Montessori Guide
- We also have at least one school-wide floater every day

EAST

MLC serves children 18 months to Kindergarten.

- The Toddler Program has 12 children ages 18 months - 2.5 years old, with 3 guides each day
- 1 Primary Program with 17 children ages 2.5 - 6 years old, each with a 2 Montessori Guides
- We also have at least one school-wide floater every day
- This location will grow over time; an additional toddler room and 2 primary rooms will be added

Touring the School

Visitation of our program is welcomed and encouraged. School tours are given by appointment only. Please call or email to schedule a tour, which we prefer to arrange for mornings between 9:15 - 10:30am.

Beginning of New School Year

Fall semester begins around the third week of August. We loosely follow Buncombe County school's calendar. The Thursday prior to the first day is our Open House from 10am-12pm with Toddler parent meetings at 9:30 and 11am.

Enrichment Options

We have various optional extras available to your child(ren). Some of these programs have monthly/weekly fees independent from tuition. Details can be found at open house, on our website, or on the billboard in the school hallway. We also have various seasonal and cultural field trips, visitors, and special events, which are announced as made available.

Weekly Fun at MLC:

Soccer Shots arrives at 1:45pm and teaches children the basics of soccer. Children are able to learn how to work as a team and get exercise at the same time.

LangoAsheville, is a music and movement based Spanish language class available to children 3-6 years old. This class starts at 1:45pm.

Yoga class with Jamie and Movement/**Dance class** with Ms. Melissa from the Terpsicorps Dance Studio
(Included with tuition)

Extra Help

Buncombe County and Asheville City Schools offer speech and physical and occupational therapists, who can screen children age three and up as well as deliver services on site as needed and free of charge. Please let your child's teacher know if you are interested in any of these services and/or assessments.

Outdoor Play

MLC considers our outdoor play area to be an outdoor learning environment; activities often include painting, water play, hammering and gardening. Climbing equipment, swings, sand box, butterfly and vegetable gardens are all areas of changing surfaces in both sun and shade, which inspires the children's fine and gross motor skill development as well as imagination. U.S. Health and Human Resources suggest children to go outside daily for at least an hour of vigorous play. We adhere to this rule year round unless weather conditions will not allow it. (*i.e. thunderstorms or temperatures below 35 degrees*)

Thus, be sure your child has seasonally appropriate, labeled extra clothes at all times in his or her cubby.

Summer Program

In the months of June and July we offer summer 'camp'. Each month has four, weeklong sessions, each having a special theme that changes every year. (Ex. little chefs week, transportation and green thumbs week) Tuition rates are provided prior to summer enrollment and pro-rated amounts are available for single days/weeks. *We offer drop-in days if our max capacity is not met. Call the school the morning of for rates and availabilities. Summer Program hours are from 8am - 4pm. School is no Early or After Care services in the summer.

Preschool Program Options

The center is open mid-August - May
Monday-Friday 7:30 AM - 4:30 PM
The school day is from 8:30 AM - 2:30 PM
If needed, extended care is offered for an extra fee discussed on page 6.

Early Care is from 7:30 AM - 8:20 AM

Stay Late is from 2:31 PM - 4:30 PM

We offer part time and full time options
5 half days/week, 8:30 - 12:00
5 full days/week, 8:30 - 2:30
4 half days/week, 8:30 - 12:00
4 full days/week, 8:30 - 2:30
3 half days/week, 8:30 - 12:00
3 full days/week, 8:30 - 2:30
2 half days/weeks, 8:30 - 12:00
2 full days/week, 8:30 - 2:30

We close for the following holidays/events:

- Labor Day
- Fall Parent/Teacher Conference Day
- Thanksgiving Break (3 days)
- Winter Break (approx. 2 weeks)
- Martin Luther King Jr. Day
- Spring Break (1 week)
- Spring Parent/Teacher Conference Day
- Memorial Day
- Independence Day
- 1-3 week(s) off before or after the summer program
- 3-5 Half Day Teacher Workdays w/ pick up at noon
- 3-5 Full Teacher Workday

Daily Schedule

7:30 AM	MLC opens- at least three teachers are available for all early arrivals, one in both the Toddler room (18 mons-2.5yrs) and Ms. Sarah's room. (3-6 yrs)	11:00 AM	Toddlers return indoors for hand washing and lunch preparation. 3-6 children rotate outside.
8:00 AM	Three more teachers have arrived	11:30 AM	3-6 Children return inside for hand washing and school-wide lunch.
8:30 AM	All teachers have arrived and are in classrooms beginning the day	12:00 PM	Dismissal for 1/2 day students and Toddlers begin naptime and 3-6 begin rest time
8:30-11 AM	Children are with their primary teacher(s). Each classroom has an individual program: e.g. Circle Time followed by children pursuing individual works and teacher-directed lessons. When a teacher feels a child has completed all activities in 'homeroom', the child can ask to visit/trade with a child in another classroom	1:00 PM	3-6 resters begin to wake and go outside
10:30 AM	Toddlers go outside	1:30 PM	All 3-6 children return to the playground
		2:00 PM	Story time for the Stay Late children and Toddlers wake and go outdoors
		2:30 PM	Second dismissal Toddler and 3-6
		2:31-4:15 PM	Stay Late activities: art, gardening, puppets, plays, stories, music, dress-up, etc.
		4:30 PM	MLC closes

Fees & Payment Policy

The Montessori Learning Community is a non-profit organization, therefore we have no other source of funding other than tuition and fundraising. We also have great teachers and love to keep them. MLC is a certified Living Wage Organization. We support teacher training, continuing education and maintain quality materials for our children to work and play with, while paying all the bills of an ongoing business. Thus, we need a commitment from our parents to be responsible and timely with tuition payments.

The following are part of that commitment:

- Annual registration fee is \$40, as of August 2019
- Annual materials fee equivalent to one month's tuition is due the summer before attending.
- Tuition is due by the FIFTH of each month. August tuition is pro-rated half.
- Returned check fee is \$35.
- A late fee of \$50 will be charged on tuition that is not paid by the 5th of the month. Outstanding amounts are subject to a \$15 monthly service fee and the student will not be permitted to attend until balance is paid in full.
- Two months written notice is required for a child leaving mid year, or tuition for the two months must be paid.
- We do not discount tuitions for when children are absent due to illness or vacation as we have a tight budget and wish to flourish for years to come. You are not paying for the number of days physically attended but to secure your child's position at MLC. We have a long waiting list of families who wish to attend therefore this commitment is necessary.
- Invoices are sent out via email before the first of the month. Make sure we have your primary email address on file.
- Preferred method of payment is through our secure online site accessible through your invoice but we also accept check, cash and money orders.
- MLC does except NC childcare subsidies during the regular school year
- Any account questions can be emailed to office.mlcashville@gmail.com.

Early Care and After Care Policy

Early Care and After Care Fees are calculated based on the following time frames.

Early Care:

Drop off between 7:30 - 8:20am - \$7.00

After Care:

Pick up at or before 2:30pm - No extra charge

Pick up between 2:31pm - 3:30pm - \$7.00

Pick up between 3:31pm - 4:30pm - \$14.00

Example:

If a child is picked up at 2:45pm the charge will be \$7.00 for the day

If a child is picked up at 4:09pm the charge will be \$14.00 for the day

Extended care fees are calculated at the end of each month and are included on following month's regular tuition bill. (*ex. Feb. invoice will have Feb. tuition + Jan. EC/SL fees*)

- To attend After Care, the child must have been present for normal school day hours. After Care is not a drop in service.
- It is upsetting and disrespectful to your child and the teacher to be kept waiting. Please call in case of an unexpected emergency. Once all children have been picked up the teacher must still go about closing the school **by 4:30**. A late fee will be charged payable to the teacher(s) waiting with your child.
- Late fee scale is \$1 per min past 4:30 **or** designated time (ex. 4:32= \$2, 4:47= \$17) per child and per teacher (there are always at least two staff members present)
 - We have a **3 Strike policy** on late pick-ups: after the third strike we ask that you do not leave your child past 2:30pm.
 - Early and Aftercare services cannot be used if there are any outstanding balances on your account.

Note about after school pick ups: When you arrive to pick up please collect your child(ren) from the playground promptly. Teachers begin to leave at 2:00 and we must keep our ratios up with NC Child Care regulations. A drive-up pick up line for the afternoons is in the development stage!

Furthermore, we are still legally responsible for your child(ren) as long as their are in our playground/on our property (even if you are present!), therefore After Care fee is in effect until you and your child(ren) leave the school premises.

Current Tuition Fees

(Subject to annual change)

These following rates are monthly

Toddler Program:

5 half days/week, 8:30 – 12:00.....	\$565
5 full days/week, 8:30 – 2:30.....	\$670
4 half days/week, 8:30 - 12:00.....	\$515
4 full days/week, 8:30 – 2:30.....	\$620
3 half days/ week, 8:30 - 12:00.....	\$475
3 full days/week, 8:30 – 2:30.....	\$565
2 half days/week, 8:30 - 12:00.....	\$415
2 full days/week, 8:30 – 2:30.....	\$485

3-6 Program:

5 half days/week, 8:30 – 12:00.....	\$535
5 full days/week, 8:30 – 2:30.....	\$640
4 half days/week, 8:30 - 12:00.....	\$485
4 full days/week, 8:30 – 2:30.....	\$590
3 full days/week, 8:30 – 2:30.....	\$535
2 full days/week, 8:30 – 2:30.....	\$455

Enrollment Procedures

For admission:

- We ask that you and your child(ren) first schedule a visit to our program.
- A Visit Day (8:30am-noon) is provided to ensure that the program is a good fit for a family
- An Application, Emergency Contacts Form and Taking Care of Business/Travel/Discipline, Compliance Form, Nutrition Form and Photo Release Form must be completed and on file before child's first day.
- You have 30 days following enrollment to submit Medical Report including current shot records or exemption Letter.
- \$40 Registration Fee (*must accompany initial reg. form*) + non-refundable Materials Fee

The First Few Days at MLC:

- Toddler start dates are staggered to assist with the child's transition into the classroom.
- Children can experiences separation anxiety and transitions into the school setting can be difficult for both child and parent. Developmentally, children can take days to months to get acclimated to the new setting. Please be patience and supportive during this time and your child's teacher will be in close contact with you about the progress of this transition.

Parent Communication and Participation

Each month a newsletter is sent out via email with a few hard copies posted in the school. Parents are encouraged to submit upcoming special events, photos or announcements to be added to the newsletters. We also try to have at least one parent workday (On Saturdays) each school year to help maintain and stay involved with our outdoor learning environment's development.

MLC has two scheduled Parent Conference days per school year, in the fall and spring. We also have two school picnics in the early Fall and at the end of the school year. The final picnic includes performances by the children and Graduation ceremony.

If parents need information, have suggestions or concerns please write a note, send an email (via website) make a phone call or ask for an appointment with the appropriate person (teacher or director).

Parents are also encouraged to volunteer at MLC.

Make sure to sign in and out of our guest book if you plan to stay.

Volunteering opportunities may include but are not restricted to:

- Reading to the children or have them read to you.
- Sharing fun and interesting projects within areas of special interest and expertise.

- Assisting with preparation of materials for use in classrooms. We often need materials that are inexpensive but difficult to collect (fabric and paper scraps, buttons, yarn and old magazines)
- Helping with transportation to field trips is essential and a great opportunity to share in your child's day.
- Sharing a special cultural or religious background. We wish to expose children to a variety of cultures and events in order to encourage open mindedness and tolerance for others in the world.
- Also if you are a whiz at making play dough, have a green thumb, play a musical instrument, have grant writing experience or whatever- please share!

Everyday Celebrations

- Birthdays are a rite of passage. We celebrate with photos of the child from birth on, a special song and circling of a candle that represents the sun and passage of the years.
- Losing teeth is also celebrated, as well as the arrival of a sibling and other family events.
- We welcome educational items for Show & Tell on designated days, but discourage toys from home unless needed for security or nap-time.

Safe Arrival & Departure Policy

For your child's safety, please deliver him or her to their teacher or appropriate Early Care room. Children must not walk into the school alone and siblings may NOT be left in the car unattended.

Please remember:

- Child Care regulation states children's hands must be washed before entering the classroom.
- If you arrive before 8:20 am please deliver children in the 3-6 program to Ms. Juliana's room and toddlers to their room for the Early Care Program.
- **Drop Off Times and Policies:**
 - Children must be dropped off no later than 9:30am unless you have a doctor's note in which case the latest a child can be dropped off is 10:30am. If you must be late, please call or email to keep us informed and when you arrive please respect the other students already at work by quickly and quietly dropping off. Again, we do not allow drop offs after 10:30am.
 - Children picked up early from school may not return unless they arrive before 10:30 am.
- Our school day begins at 8:30 AM, most classes have their circle time before 9:00 AM therefore if children do not arrive on time they are missing an important and valuable part of their day.
- We also have the red line policy, which is at the base of the classroom doors. This is where you drop your child off and say goodbyes.
 - Parents are asked not enter the classroom once the school day has begun so as not to confuse or upset the classroom's activities.
- If you will need assistance in separating, please arrive earlier so a teacher can assist you.
- Note about independence: it is among our primary goals to promote as much independence as possible. Please allow your child to put their things away, wash their hands and enter their classroom unaided.
- **Pick up Times and Policies:**
 - Between 2:00pm - 2:45pm MLC provides a pick up line. You will be given instructions per location as to where the line begins. Please remain in your vehicle during pick up line and the staff will escort and load up your child.
 - After 2:45pm, pick up occurs on the Playground, unless weather prohibits safe outdoor play. In which case, pick up will occur in the Toddler Room or the After Care Room.
 - Noon is the Half Day pick up time and 2:30pm is pick up time before After Care rates begin.
 - Children's belongings will be on the playground/classroom ready for pick up. We ask that you do not enter the building unless there is a bathroom emergency etc.

Saying "Good Bye"- New children can be reluctant at first, so please be cheerful, firm and positive when saying your "goodbyes". Usually the longer a parent hesitates and lingers, the more unsure a child becomes. Tears usually go away quickly; rest assured if a child is upset for longer we will call. Please make sure all phone numbers are correct and on file.

"Work"- will be placed in your child's cubby to be collected at the end of each day. Please take time to go through it with your child, however primitive it may be. Also remember the *process* is more important at this age than the *product*. Many parents keep work throughout the year to measure progress. The classrooms have many interesting objects. If any should find their way home, please send them back.

Cubbies- Please check your child's cubby daily! Your child's LABELED belongings can be stored in their cubbies. Please send a nap bag with fitted crib sheet and blanket (or a sleeping bag) which needs to go home weekly for washing. Also, a bag with "extra clothes" and a pair of slippers for children to wear inside (this is optional but recommended). Again, please label all removable clothing, bags, lunchboxes, water bottles, etc.. Keeping up with 40 sets of everything each day is a challenge!

Reminders for Toddler Parents- Please remember that you will be responsible to keep ample diapers (no cloth diapers please) for your child at school. We encourage potty training as soon as a child seems ready by group trips to the bathroom, (See Toddler Supplemental Handbook on our website for further details). A general goal is that children moving up from the Toddler room should be well on their way, if not fully potty trained before entering the three year old classrooms.

Illness & Care

Our primary concern is the health and safety of your children. Please make sure your children do not bring to school anything that would endanger the safety of self or others.

Medication

Any medications must be given directly to the teacher in the original container, so the teacher may lock it in our medicine box.

- Parents must also fill out a form that will be signed by the administering teacher.
- This policy applies to herbal remedies, prescription medications, and over the counter medicine, including sunscreen and diaper cream.
- Please DO NOT add medication to your child's drink, as another child may mistakenly consume it.

For the health of others, sick children need to be at home: A healthy child is one who is fever, vomit, and/or diarrhea free for 24 hours WITHOUT the aid of medications.

(ex. If Sally is sent home with a fever at noon on Monday and takes medication so the fever breaks at 11 PM she may not return to school safely and fever-free until Wednesday.)

- After an incident of communicable disease or any highly contagious or infectious condition such as pink eye, a pediatrician's permission is required before returning to school.
- We understand that colds and allergies happen. However, if a child is obviously unable to participate fully and happily in school activities, the best place for her or him is at home with a loving parent and TLC.
- We attempt to minimize the incidence of ill health and contagion by making every effort to frequently sanitize and wash hands and materials.
- Children who have never been exposed to other children (and germs) other than those in the family home will get sick! Immunity must be developed and these are the years to develop it.
- We understand how difficult it can be for a family when children are sick, but we must act for the good of the school community and will call you to pick up your child if he or she is ill.
- We will isolate the child and keep him or her as comfortable as possible until your arrival.
- Please make sure your current contact information and emergency numbers are up-to-date.

Feeding & Mealtime

Due to NC regulations, MLC cannot provide meals for children, as we do not have a restaurant grade kitchen. Parents must provide lunch, snacks and drinks for their child(ren) daily. The advantages of this are parents can send foods their children enjoy and provide for the eating philosophy of their family (Kosher, vegetarian, vegan, macro-biotic, etc.)

Please send a nutritious meal including a protein, fruit, vegetable, grains and dairy (or dairy substitute). Please remember to submit the Nutrition Opt Out form to the school for your child's file, which releases the school from providing milk for children.

- **Please make sure we are aware of any allergies your child might have so we can post this for teachers and parents who may bring in snacks to share.**

The following should be brought to school daily:

1. Labeled (name & date) Water bottle for water use only...please no juice or sugary beverages
2. Labeled (name & date) Lunchbox and subsequent containers
3. Labeled (name & date) Healthy snacks (AM and PM if needed for After Care)
4. Labeled (name & date) Heat up (must be placed in the 'heat up' bins)

Labeling is important. Children with allergies can mistakenly consume others food if not properly labeled. Please save sweets, soda and heavy in sugar desserts for special treats at home. Teachers will remove and send home any sweet items.

Over the years, we notice that the children with nutritious lunches and snacks do, indeed, experience less illness. Please use containers that your child is capable of using with minimal assistance. Once again independence is key.

- ✓ Place lunch boxes and milk in the refrigerator and snack in teacher's designated snack bin.
 - To be as eco-friendly as possible, please send reusable containers (no plastic baggies please)
 - Please refrain from sending thermos of food to school. It's a complicated Health and Safety rule.
- ✓ If something requires heating, please have your previously prepared food in a microwave-friendly labeled container and place in one of the "heat up" bins, located in the Toddler Room fridge or the next to the hall fridge.
- ✓ Note: any extra preparation needs to happen at home, containers should be ready to heat and serve directly (i.e. no easy mac packages etc.) We only have a short window for heating.

The following is the suggested servings for a well-rounded (state approved) meal:

Meal	Milk/substitute	Bread/alternative	Fruit & Vegetables	Meat/alternative
Breakfast	½ cup toddler ¾ cup 3-6 yrs	½ slice	½ cup toddler 1 cup 3-6 yrs	
AM Snack	½ cup	½ slice	½ cup	½ oz.
Lunch	½ cup	½ slice	¼ cup	1-2 oz. or Fish or cheese 1 oz. Cooked dry beans ¼cup 1 egg Yogurt ½ cup
PM Snack	½ cup	½ slice	½ cup	½ oz.

Clothing & Belongings

- Children should wear comfortable clothing in which they can work and play.
- Dress for Success! Clothing should also be easy for the child to remove and put on independently.
i.e. no tie shoes, skinny jeans or onesies, etc.
- Please provide two bags/backpacks for your child. One for daily transportation of materials and lunch items from home to school and one for nap materials, which go home weekly.
- Although we wear smocks for messy activities, accident do happen so please make sure a change of clothes (including seasonal wear, socks and undies) is in your child's cubby.
 - Any soiled clothes will be sent home and a new set of extra clothes will be needed.
 - Nap items must be taken and washed weekly!
- Children should be properly prepared for outdoor activity.
- Flip-flops and cowboy boots are cute but not the best for our daily vigorous activity outside.
- MLC no longer can keep extra clothes on hand. If your child doesn't have the extra clothes on hand when needed you will be called to bring clothing.
- Please keep all personal toys at home. Show and Tell items need to be kept in children's bags until the event. Security items are allowed during nap and transitions into the classroom at the beginning of the year but we actively work towards keeping them at home or cubbies.

Transportation

MLC is unable to provide transportation at this time.

- MLC is on the public transportation bus route.
- MLC occasionally has educational field trips. In most cases we need help with transportation.
 - Prior to a trip, a permission and informational form will go out to parents and if needed will request that parents volunteer to help with transportation if possible.

Weather Policy

In the event of snowy and/or icy weather that makes roads impassible or dangerous to use, we use the ***Buncombe County Schools' decision**** as our guide and close, delay or early release on their schedule. News of these decisions will be sent via email to inform parents, as well as being posted on WLOS Closure site. We recommend you sign up for the text alert through WLOS so you get the message as soon as it's made. We only consider 'make-up' days in years of excessive closures totaling 5 school days or more, which will be taken from teacher workdays. However, the school can only provide a maximum of 3 make up days per school year and certain TWD are not eligible for make up days. Delays and Early Releases do not count in these days.

- In the case of a 2 hour delay: MLC opens at 10:00am, 3 hour delay: 11:00
- In the case of a bus only delay: MLC opens at the normal time but please travel with care!
- In the case of a district only delay or closing: MLC is in the Enka District

*We know this policy had been a point of contention over the years since the school is located in city limits however, a substantial portion of the schools population is located in the county and 95% of staff and their children live in the county. Therefore, this is our policy and we would appreciate the respect of everyone's safety.

****ie. Please do not give any staff a hard time about it!***

Child Abuse & Neglect Obligations

It is our legal obligation to report to Social Services any evidence of abuse or neglect we observe. We will be prosecuted if we do not. Please tell us if your child has had an accident involving cuts, bruises, etc. We can also help obtain professional help for families in need.